



King's Christian College

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Cricos Provider no: 00341A
A ministry of King's Christian Education Ltd. ACN 010547994

Application for Enrolment Overseas Student

Please note that a non-refundable application fee of \$100.00 is payable with this application. This fee will include an English Language assessment prior to commencement. This application is for non-residents of Australia only.

Guidelines for completing the application

1. Please complete all parts of this application form before forwarding. *Section numbers 4, 6 and 10 must be signed* by the parents of the applicant. Please send to the address shown above.
2. Attach copies of academic transcripts in English.
3. If a place is offered, a letter confirming the offer will be sent to you. After a minimum of one semester's fees has been paid an electronic confirmation of enrolment will be issued and, where necessary an accommodation / welfare letter in accordance with DIMA regulations.

1. Student Information

Family Name Given Names.....

Applicant's country of birth & current nationality.....

Date of birth Age..... Gender: Male / Female

Present or last school attended

Country where last school located Current grade level

Are there currently any brothers or sisters in the College? (Please tick correct answer) Yes ... No ...

If yes, please state sibling's name, year level and date of birth:

2. Year level required

Please note that at enrolment all students are assessed and outcome of the assessment will determine more accurately the year level of entry. Please indicate clearly the year level you are applying for by circling appropriate year level. Courses offered:

Proposed level of entry	Primary (CRICOS code 007647D)	Years 1-7	1	2	3	4	5	6	7
Proposed level of entry	Junior High School (CRICOS code 011467G)	Years 8-10	8	9	10				
Proposed level of entry	Senior High School (CRICOS code 015896J)	Years 11-12	11	12					

Date of intended start (eg. Term 2, 2007):

Date of intended completion / graduation (eg. end of 2009):

3. Church Affiliation

Religious denomination:Pastor's name

Name of church attended:

4. Payment arrangement for school fees

I hereby nominate to pay the tuition fees as follows: *(please circle appropriate choices)*

a. PER SEMESTER - payable before the start of each semester (two per year) Yes ... No ...

OR

b. PER YEAR - payable before the start of each academic year Yes ... No ...

When accepted for enrolment at King's, where can an invoice for school fees be sent? Please provide postal address and/or fax no:

.....

I understand that payment of fees, per semester or per year, is a requirement of the Australian Department of Immigration & Multicultural Affairs and I agree to abide by it.

Parent's signature:

5. Parent / Guardian information

This information is needed to facilitate financial and duty of care responsibilities.

Father:

Surname:

First name:

Title: Mr Doctor Pastor
(please circle correct one)

Religion:

Citizenship/nationality:.....

Occupation:

Address - home (in home country):

.....

Address - postal (if different from residential address):

.....

Phone - home / /
country code area code phone number

Fax number (work or home) / /
country code area code phone number

Phone - work / /
country code area code phone number

Email:

Mother:

Surname:

First name:

Title: Mrs Miss Doctor Pastor
(please circle correct one)

Religion:

Citizenship/nationality:.....

Occupation:

Address - home (in home country):

.....

Address - postal (if different from residential address):

.....

Phone - home / /
country code area code phone number

Fax number (work or home) / /
country code area code phone number

Phone - work / /
country code area code phone number

Email:

6. College arranged homestay for the applicant

Do you wish the college to arrange homestay accommodation for the applicant? *Please tick correct answer*
YES ... If you ticked YES, please read guidelines below and sign where indicated.
NO ... If you ticked NO, please go to number 7 'Living with family members' (DIMA approval).

*** the weekly rate charged for a college organised homestay during the academic year and during the vacation periods, is available on our current fee schedule. This can be viewed online at www.kingscollege.qld.edu.au/International_Students*

Please read the following conditions and understand that both the student and parents must agree to them:

- Current homestay fee** to be paid directly to the host family, in advance, at four weekly intervals.
- A reduced homestay fee** must be paid when a student has returned to their home country during holiday periods.
- Students must abide by the school and homestay expectations for behaviour.
- Two week's notice must be given in writing, to the College's homestay officer, if exceptional circumstances make it necessary for the student to move out of the school arranged homestay. This may only be done with the approval of the school's homestay officer.
- Smoking and / or drinking of alcohol is prohibited in College homestays.
- Students must agree to participate in minor duties around the home as requested by homestay parents.
- Any problems with homestay will always be directed to the College's homestay officer.

A College organised homestay is expected to provide the following:

- Three meals a day plus inclusion (where reasonable) in all family activities
- Supervision and monitoring of homework and behaviour
- Regular liaison with the College if there are any issues that need to be dealt with (eg. after school functions, detentions)
- Daily signing of school diary if part of school requirements
- When a student is ill, it is the homestay's responsibility to call the College to advise of the student's absence
- Washing and ironing of clothes and uniforms (older students may wish to do their own ironing)
- Minor clothing repairs (eg. hem undone, small tear in shorts etc)
- Provision of student's own bedroom plus heating in winter or fan/airconditioning in summer
- General parental love, care, concern, discipline and direction
- Monitoring / supervising social outings and activities as much as possible, especially on weekends
- To be paid the school-appointed current rate of homestay \$** per week and a reduced rate of \$** per week during holidays (in advance) when the student is not there and provide receipts for homestay payments if requested
- Ensure that the student keeps all homestay payments up to date at four-weekly intervals
- Ensure that the reduced holiday payments are made before the student leaves for overseas
- If a family outing includes a meal, then payment of that meal is provided by the homestay family
- In the event of an emergency, provide transport to a doctor or hospital
- Provide transport as requested, if necessary and where reasonable
- Report any socially unacceptable behaviour or extended absences to the College's homestay officer

I / we understand and agree to, accept and abide by the guidelines outlined above and in the College's homestay manual. I / we understand that the college will provide an Accommodation / Welfare letter in order to satisfy the DIMIA student visa requirements.

Parent's signature: Parent's name:

7. Living with family members - DIMA approval

As the parent/guardian of the applicant, it is important to be aware of the Australian government regulations in regard to welfare and accommodation arrangements for an international student under the age of 18. Accommodation arrangements provided by family members living in Australia will be approved by DIMA when making application for a student visa.

Please state where your child will live and who they will live with, while studying at King's.

Name of guardian: Relationship (aunty, uncle, mother, father etc)

Proposed address:

8. College bus transport

Bus transport is provided for travel to and from school. Will the student require the use of the college bus? *(Please indicate correct answer)*

Mornings only Yes ... No ... Afternoons only Yes ... No ... Mornings & afternoons Yes ... No ...

9. Student applicant details

Please tick correct answers ensuring that full disclosure of your child's medical history is given.

- a. Is there a family court order in effect in relation to the child? Yes ... No ...
If yes, please attach a copy for our compliance.
- b. What is the main language spoken in the student's home?
- c. What other languages are spoken in the student's home?
- d. Is the student a fluent speaker of English? Yes ... No ...
- e. Has your child been assessed by any of the following specialist services?
- | | | |
|---|---------|--------|
| Child guidance | Yes ... | No ... |
| Speech pathologist | Yes ... | No ... |
| Occupational therapist | Yes ... | No ... |
| Physiotherapist | Yes ... | No ... |
| Educational psychologist | Yes ... | No ... |
| Specialist clinic (hospital or private) | Yes ... | No ... |
| Audiology report | Yes ... | No ... |
| Paediatrician | Yes ... | No ... |
| Other specialist (eg. optometrist etc) | Yes ... | No ... |

If you replied 'yes' to any of the above, please give the following details and also enclose a copy of the specialist's report with this application:

Date / dates of visit

Name of centre or doctor

Does your child still attend

- f. Has your child ever been diagnosed as having any of the following conditions?
- | | | |
|--|---------|--------|
| Hearing impairment..... | Yes ... | No ... |
| Vision impairment | Yes ... | No ... |
| Intellectual impairment | Yes ... | No ... |
| Learning difficulty | Yes ... | No ... |
| Dyslexia | Yes ... | No ... |
| Autistic Spectrum Disorder (including Aspergers) | Yes ... | No ... |
| Physical impairment | Yes ... | No ... |
| Speech Language impairment | Yes ... | No ... |
| Social / Emotional disorder (ADD, ADHD etc) | Yes ... | No ... |
| Multiple impairment | Yes ... | No ... |
| Psychiatric disorder | Yes ... | No ... |

If you replied 'yes' to any of the above, please give the following details and also enclose a copy of the specialist's report with this application:

Date of diagnosis

- g. Based on previous records what is the student's academic level: Above average ... Average ... Below average ...
- h. Has the student ever had disciplinary difficulties at school? Yes ... No ...
- i. Is the student and parents/guardian prepared to accept the faith philosophy and disciplinary ethos of the college? Yes ... No ...
- j. If the student is currently enrolled at a school in Australia, have you advised them that you are leaving? Yes ... No ...

Please note that a letter of release from your current Australian school MUST be included with this application.

10. Conditions of enrolment

If applicant is offered a place to study at King's Christian College, we the undersigned parents / legal guardians of the applicant, will undertake and agree to the following conditions of enrolment:

- A satisfactory interview with the Principal is essential prior to commencement of enrolment.
- It is essential that accommodation / welfare arrangements meet the approval of the International Student Registrar before enrolment commences, unless living with close family relatives approved by DIMA.
- An overseas student wishing to enrol at King's Christian College must have a current passport and once enrolled must hold a current student visa. Students on a student visa are required to attend a minimum of 80% of all teaching lessons and satisfactory academic progress must be maintained at all times.
- Students are to comply with the laws of Australia. Failure to do so will lead to the student being expelled from the college and consequently being asked to leave Australia.
- It is a requirement that all fees quoted for the first twelve months of enrolment be paid on, or before, enrolment commences and all fees to be paid in Australian dollars. Ongoing fees must be paid by semester or by year, in accordance with Department of Immigration visa regulations. King's Christian College reserves the right to change its fees at any time with-out prior notice.
- Parents / guardians will agree to be responsible for, and to pay punctually as they fall due, all fees and expenses properly incurred in accordance with the terms set forth in the fees schedule and to be responsible for payment of all fees and expenses incurred by their child while enrolled at the college.
- One term's notice must be given in writing before the removal of a student enrolled at the college, or payment of one term's fees in lieu thereof will be made. The written notice to leave the college must be signed by the parents / guardians and delivered to the Principal or his delegate.
- Parents / guardians fully support the Christian values as set forth in the college's prospectus and agree that their child will submit to the college's faith assignments and academic, dress and disciplinary regulations as may be instituted by the Principal and the faculty of the college.
- King's Christian College will not be liable for any loss or damage to property.
- Every effort will be made to ensure that the enrolled student will not be absent from school without leave of absence being granted by the college and that the term dates, as advertised by the college, will be adhered to. Students absent without leave being granted may forfeit credit for assessments missed during their absence.
- Consent is given for the enrolled student to attend any normal devotional, curricular, sporting and extra-curricular activities, as approved by the Principal such as work experience, camps, excursions and functions.
- With reference to the above point, or in the case of an emergency not covered by the above, the parents / guardians consent to the enrolled student travelling by college bus or any form of public or private transport where such transport is considered in the reasonable opinion of the college to be necessary or desirable.
- When a student lives in a school organised homestay, the parents / guardians will undertake to ensure that all homestay fees are paid in advance at four weekly intervals, direct to the homestay family. When a student is overseas during vacation periods the parents / guardians will undertake to ensure that the reduced rate of homestay is paid direct to the homestay family before a student leaves for overseas. Parents / guardians also agree to abide by all conditions pertaining to homestay arrangements set by the college.
- In the event where a student's enrolment is cancelled, parents / guardians agree to cover the airfare for the immediate return to their home country. In this instance, parents / guardians also give permission for the college to obtain information from DIMA to disclose the current visa status of their child.
- Parents / guardians undertake to give complete disclosure of their child's history along with any changes that would affect enrolment.
- After commencement, a student's enrolment may be cancelled by the college due to a breach of enrolment or student visa conditions. In this instance there will be NO refund of fees.
- In the event of a medical emergency arising in which the college considers it impossible or impractical to communicate with the parents / guardians, the college will take all reasonable care of a student suffering from illness or accident. However the college will not be responsible for the costs incurred by the illness or accident whether it is ambulance, doctor, dentist, hospital or any other treatment administered to the student in such an event. Nor will the college be responsible for any omission of any doctor, dentist, medical officer attending or treating the student including treatment provided by the college nurse.
- Parents / guardians agree to the use of their child's photo or details for college publications used to promote the college.
- In this agreement the expression 'Principal' includes any person carrying out the duties of, or exercising the authority of, the Principal as delegated by the Principal or the governing College Board.
- Parents / guardians understand that any information given to the college regarding their child may be made available to Commonwealth and state agencies and the Fund Manager of the ESOS Assurance Fund pursuant to obligations under the ESOS Act 2000 and the National Code of Practice (51.1).
- Parents / guardians will always keep the college informed about the living arrangements of their child especially in the event where they must move to a different address.

I / we hereby certify that all the information given in this application is, to the best of my / our knowledge, true and correct and I / we understand and agree to abide by the conditions of enrolment as set out above.

Signature of parent/guardian or appointed delegate:

Date: